

**Senior Teaching Associate Grade 7 (fixed-term, 0.6 FTE) in International Political Economy: JOB DESCRIPTION**

 **Vacancy Ref: 0857-24**

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| **Job Title:** Senior Teaching Associate in Philosophy | **Present Grade:** 7 (0.6 FTE) |
| **Department/College:** Politics, Philosophy and Religion (PPR)  |
| **Directly responsible to:** Head of Department |
| **Supervisory responsibility for:** N/A |
| **Other contacts**  |
| **Internal:**Department and Faculty colleagues and students, together with colleagues in other faculties, providers of student support services, the Library, ISS and central administration. |
| **External:**  Academic associations and networks, relevant professional bodies, employers, business organisations, local and national government organisations. |
| **Major Duties:*** Contribute to the development and delivery of the Department’s teaching programmes in International Political Economy
* Deliver lectures and seminars in some or all of the following areas: International Political Economy theories and issues, International Political Economy and the Global South and International Relations
* Provide module convenorship and updating of Moodle as required
* Actively contribute to satisfying a range of teaching needs and subjects within the Department
* Participate in ongoing development of aspects of course structure, delivery, assessment, etc;
* Communicate effectively with students and colleagues, using face-to-face and electronic (including email, Teams and VLE) modes as appropriate;
* Supervise dissertation projects and Masters essays and dissertations;
* Contribute to the Department’s academic and pastoral support of its students and to the enhancement of their learning, development and achievement;
* Participate in the Department’s various recruitment and outreach activities including Open Days, etc;
* Assume various administrative tasks and engage in other duties appropriate to the grade of the post as required by the Head of Department;
* To engage with subject, professional and pedagogic developments to enhance teaching and learning provision.
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